



SHIRE OF  
**DOWERIN**  
TIN DOG TERRITORY

# AGENDA

## Australia Day Honours Committee Meeting

To be held in Council Chambers  
13 Cottrell Street, Dowerin WA 6461  
Tuesday 3 December 2024  
Commencing 5:00pm





## NOTICE OF MEETING

Dear Committee Members,

The next Meeting of the Australia Day Honours Committee will be held on Tuesday 3 December 2024 in the Shire of Dowerin Administration Office, 13 Cottrell Street, Dowerin commencing at 5:00pm.

Manisha Barthakur  
Chief Executive Officer  
29 Nov 2024

## DISCLAIMER

It should be noted that the Attachment hyperlinks may not be functional from this document when sourced from the Shire of Dowerin's website. Attachment copies follow on from the end of the Agenda and Minutes.

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Shire of Dowerin  
Australia Day Honours Committee Meeting  
5.00pm Tuesday 3 December 2024



1. Official Opening

2. Record of Attendance / Apologies / Leave of Absence

**Councillors:**

Cr BA Ward	Chair
Cr NP McMorran	(Deputy Member)
Cr WG Allsopp	

**Staff**

Ms K Rose	Governance Coordinator
Ms S Matthews	A/Community Resource Centre Coordinator

**Members of the Public:**

Trevor Gerrard	Independent Panel Member
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**Apologies:**

Ms M Barthakur	Chief Executive Officer
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**Approved Leave of Absence:**

3. Public Question Time

4. Disclosure of Interest

Councillors are to complete a Disclosure of Interest Form for each item they are required to disclose an interest in. The Form should be given to the Presiding Member before the meeting commences. After the meeting, the Form is to be provided to the Governance Coordinator for inclusion in the Disclosures Register.

5. Confirmation of Minutes of the Previous Meeting(s)

- 5.1 Australia Day Honours Committee Meeting held on 7 December 2023  
[Attachment 5.1A](#)

**Voting Requirements**



Simple Majority



Absolute Majority

**Officer's Recommendation**

That, in accordance with Sections 5.22(2) and 3.18 of the *Local Government Act 1995*, the Minutes of the Australia Day Honours Committee Meeting held on 7 December 2023, as presented in Attachment 5.1A, be confirmed as a true and correct record of proceedings.

## 6. Matters Behind Closed Doors

### 6.1 Confidential Item 6.1 - 2025 Australia Day Award Nominations

*In accordance with Section 5.23(2)(b) of the Local Government Act 1995 the Committee will go Behind Closed Doors to discuss the personal affairs of any person.*

The Australia Day Committee will assess each categories nomination to determine eligibility and rate the nominations against a defined selection criterion. The highest rating nominee will be recommended to Council for endorsement as the recipient of the award.

#### Voting Requirements



Simple Majority



Absolute Majority

#### Officer's Recommendation - 6a

That, pursuant to Section 5.23(2)(b) of the *Local Government Act 1995*, the Australia Day Honours Committee move Behind Closed Doors.

6.1 The matter of *2025 Australia Day Award Nominations* will be discussed, and a resolution made.

#### Voting Requirements



Simple Majority



Absolute Majority

#### Officer's Recommendation -6b

That, in accordance with Section 5.23(1)(a) of the *Local Government Act 1995*, the Australia Day Honours Committee return from Behind Closed Doors.

## 7. Meeting Closure