

 <p>SHIRE OF DOWERIN TIN DOG TERRITORY</p>	<h2 style="color: red;">Local Emergency Management Committee</h2> <h3 style="color: red;">Dowerin</h3>
	<h2>Minutes</h2> <p>Tuesday 5 May 2020 Held via electronic means</p>

ABBREVIATIONS

Crisis Care	CC
Department of Communities - Emergency Services Unit	DC
Department of Fire & Emergency Services	DFES
Strategy & Emergency Management Command	SEMC
Dowerin Bush Fire Brigade	DBFB
Dowerin Community Resource Centre	DCRC
Dowerin District High School	DDHS
Dowerin Events Management	DEM
Dowerin St John Ambulance	DSJA
St John Ambulance	SJA
Shire of Dowerin	SoD
WA Police	WAP

1.	WELCOME, ATTENDANCE AND APOLOGIES
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The Chair, Cr Hudson, welcomed those in attendance and declared the meeting open at 11.02am.

In Attendance:

Darrel Hudson	SoD - Shire President (Chair)
Rebecca McCall	SoD - CEO
Lynley Arnott	DCRC - Coordinator
Adrian Bailey	WAP - Officer in Charge
Barb Garner	DDHS - Principal
Maxi McDonald	SJA - Community Paramedic
Vanessa Green	SoD - Executive & Governance Officer

Apologies:

Jo Spadaccini	DC - District Emergency Service Officer Wheatbelt
Daniel Hendriksen	DFES Northam - Area Officer Upper Wheatbelt
Denise Sutherland	SJA - Chair
Darren Gillis	WAP - Officer
Carol McDonald	CC - Local Representative
Nadine McMorran	DEM - Chair
Yvette Grigg	DFES - District Emergency Management Advisor
Paul Millsteed	DBFB - Chief Bush Fire Control Officer

2.	CONFIRMATION OF MINUTES
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Moved: Barb Garner Seconded: Rebecca McCall

That the minutes of the Local Emergency Management Committee meeting held on 3 March 2020 be confirmed as a true and correct record of proceedings.

CARRIED

3.	BUSINESS ARISING FROM PREVIOUS MINUTES
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3.1 State Risk Project - this joint project between the Shires of Dowerin, Dalwallinu, Victoria Plains & Wongan-Ballidu was scheduled to be conducted on Thursday 28 May 2020 at the Wongan Hills Community Resource Centre, however due to the COVID-19 pandemic has been deferred. It is hoped the workshop can be conducted in late 2020, but this will be dependant on the status of the pandemic at that time.

4.	STANDING ITEMS
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4.1 Agency Updates

- DCRC
- Foot traffic through the door has dropped off
 - There is potential for banking to re-open mid to end of May
 - Trying to include of importance in the Despatch although the community seem to be coping extremely well
 - Not having banking services mainly affects the Roadhouse, Bakery & Field Days but they are making other arrangements. The closure mostly affects the elderly or those who live out of town
 - There has been a steady stream of Centrelink clients
 - It was suggested in the future to address the need of an ATM being in town with Bendigo Bank
- DDHS
- Up to year 7 students can get the flu vaccine, however it is not being administrated through school nurses, Parents will need to go to a GP or Child Health Nurse/Clinic
 - 95 out of 134 students are attending on site with a few more expected to attend next week so the anticipation is for between 70-80% of all students attending for the next couple of weeks
 - Been able to secure another full time cleaner for term 2 and have been able to source stock of PPE & disinfectant
- WAP
- Covering Goomalling at the moment as well, transfers to other stations will be addressed in coming weeks, otherwise not seeing any changes in statistics and nothing of great significance in terms of known peoples
 - Intrastate restrictions are still in place however more people recently appear to be travelling without appropriate documentation
 - While it is the most common question being asked at the moment there is no timeframe known at this stage for when regional travel restrictions will be lifted
 - The G2G app seems to be working well & people are generally adopting its use
 - Issues with phones at the station meaning when calls are not answered (ie officers are away from the office) the phone is diverted to Northam. The repairs are being delayed due to COVID-19 & technical assistance hence email is the best contact
 - The flu vaccine is being rolled out to WAP but due to numbers and stock supply it is being metro focussed, with no advice as yet on accessing vaccinations for regional areas
 - Despite the influx of parents coming to the school this week the drop offs seem to be working quite well
- DSJA
- Progressing as normal, focussing on getting PPE and call out numbers have reduced in general
 - Have been in contact with Goomalling Hospital in terms of procedures for handling patients
 - Committee meetings have resumed (with appropriate hygiene & social distancing) but training has not yet been given approval to go ahead
 - This year's flu season is on track in terms of numbers and is a concern that when it takes hold COVID-19 cases will be impact, this is being monitored with weekly updates
 - Flu vaccines are being encouraged for all volunteers but there are shortages in supply
- SoD
- Manager Works & Assets leaves this week, in the process of recruiting but the position is not likely to be filled for around 3 months
 - In the meantime direct any queries or concerns to Bec, although the contact person & details for callouts will be notified to members in coming days
 - Have been approached by the Hockey Club requesting group gatherings of up to 10 people for fitness training (with appropriate hygiene & social distancing) hence there may be some activity on the oval
 - Internal flu vaccine program completed

- PPE – obtained masks for healthcare workers & waiting for other stock to arrive
- The Minister for Local Governments has given a directive for e-meetings to continue despite relaxation of public gathering numbers to 10 people, hence Council meetings will continue to be held electronically
- Have heard that Tin Dog General Store are still having issues sourcing stock, while they got more of last week's order than has been the case previously (65%) it was gone fairly quickly, though this issue is not just isolated to Dowerin

4.2 Contacts & Resources Register Update

The Contacts & Resources Register was circulated, with members requested to provide updates and amendments on the contents relevant to their agency.

5.	GENERAL BUSINESS
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- 5.1 LEMC Drill/Exercise – Committee members were requested to consider dates in late 2020 (perhaps October, prior to harvest) to conduct a desktop exercise.
It was suggested the exercise be held following the school holidays, therefore the Committee agreed Tuesday 13 October 2020 would be a suitable date.

Further details will be provided to the Committee at the August 2020 meeting.

- 5.2 COVID-19 & Activation of the Dowerin Welfare Plan – the LEMC met informally on 28 April 2020 to discuss Dowerin's response to the COVID-19 pandemic following the activation of the State Welfare Plan.

It was the general consensus of the members present that the COVID-19 Working Group, consisting of the Shire, Police, CRC and DDHS, were appropriately monitoring the local situation and providing the necessary information, resources and actions to the Dowerin community as the need was identified.

It was therefore decided that the Working Group would remain as the lead agency during the COVID-19 pandemic period, with the LEMC to continue meeting quarterly as scheduled.

The Working Group was scheduled to meet on Wednesday 6 May 2020 however the meeting was rescheduled to the following week as updates on the current COVID-19 situation are anticipated later this week, thus giving the Working Group the ability to consider any implications for Dowerin.

- 5.3 The report from the Department of Communities in relation to the Department's actions regarding COVID-19 was included as an attachment to the agenda.

6.	NEXT MEETING
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Tuesday 4 August 2020 at a venue yet to be decided commencing at 11.00am.

7.	MEETING CLOSED
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There being no further business the Chair thanked those in attendance and closed the meeting at 11.30am.