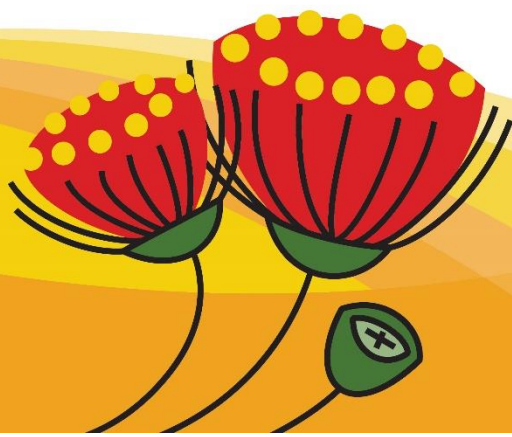




SHIRE OF  
**DOWERIN**  
TIN DOG TERRITORY

# LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING

MONDAY 22 JULY 2024



## Local Emergency Management Committee Dowerin

### Minutes

10:00am Monday 22 July 2024

13 Cottrell Street Dowerin

#### Abbreviations

|   |      |
|---|------|
| Crisis Care   | CC   |
| Department of Communities - Emergency Services Unit | DC   |
| Department of Fire & Emergency Services             | DFES |
| Strategy & Emergency Management Command             | SEMC |
| Dowerin Bush Fire Brigade                           | DBFB |
| Dowerin Community Resource Centre                   | DCRC |
| Dowerin District High School                        | DDHS |
| Dowerin Events Management                           | DEM  |
| Dowerin St John Ambulance                           | DSJA |
| St John Ambulance                                   | SJA  |
| Shire of Dowerin                                    | SoD  |
| WA Police   | WAP  |

### 1. WELCOME, ATTENDANCE AND APOLOGIES

The A/Chair, Mr A Wooldridge, welcomed those in attendance and declared the meeting open at 10.06am.

#### In Attendance:

|                  |   |
|------------------|---|
| Aaron Wooldridge | SoD - A/CEO and A/Chair                     |
| Kahli Rose       | SoD -Governance Coordinator                 |
| Kelsi Wells      | DFES Northam - Area Officer Upper Wheatbelt |
| Michael Phillips | DC - Regional Coordinator                   |
| Tracy Jones      | SJA - Dowerin                               |
| Rob Boase        | Welfare Liaison Officer                     |

#### Apologies:

|                    |  |
|--------------------|--|
| Cr Robert Trepp    | Chair, Shire President                 |
| Cr Nadine McMorran | Shire Deputy President                 |
| Shelby Robinson    | DFES Emergency Management/DEMA         |
| Shane Scott        | WAPOL                                  |
| Barb Garner        | DDHS - Principal                       |
| Danielle Green     | DEM - General Manager                  |
| Tom Belger         | DFES                                   |
| Phil Pickering     | DBFB - Fire Control Officer            |
| Paul Millstead     | DBFB - Chief Bush Fire Control Officer |
| Jason King         | SJA                                    |
| Peter Richards     | SJA - Dowerin Chair                    |

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## 2. CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING

Recommendation/Resolution - 2

**Moved:** Michael Phillips

**Seconded:** Kelsi Wells

*That the minutes of the Local Emergency Management Committee meeting held on 15 April 2024, as presented in Attachment 2.1A be confirmed as a true and correct record of proceedings.*

**CARRIED**

## 3. BUSINESS ARISING FROM PREVIOUS MINUTES

### WATER POINTS

- Water map yet to be completed and distributed.

## 4. STANDING ITEMS

### 4.1. AGENCY UPDATES

DC

- Large focus on Kimberley flood recovery.
- Undertaking community evacuation centre(s) audits and met with SoD representatives week prior.
- Dowerin Community Club needs to be added to DC evac centre list for Dowerin.
- DC able to assist with infrastructure during crisis events. SoD to ensure all facilities have power change over switches installed for use of generator.
- Emergency exercise with scenario to focus on DMFD. SoD to liaise with DC for coordination.

DFES (EM and operational)

- Emergency warning systems now in place. New 3 tier warning system with standardised names colours and steps for all natural disasters.
- Commonwealth Govt, currently undertaking a regional telecommunications review and a survey is available for completion surrounding issues. Departments and individuals encouraged to complete and submit.
- LEMC dates need to be sent through and those scheduled for emergency management exercises – encouraged to focus outside of response phase.
- Tom Belger will be Acting Area Officer for the Wheatbelt until the end of September, when Kelsi will return.

SJA/DSJA

- Jason King currently intermittent with CP role as a large focus on external training. A new CP will be recruited to commence in October.
- Currently fundraising for another Corpuls3 monitor.
- DMFD Emergency Management plans completed and SJA will do a mock exercise.
- SJA will have a new location for the 2025 DMFD event. Current infrastructure and equipment dated and requires upgrade.

SoD

- Incident relating to roaming livestock.
- Works team undertaking tasks for DMFD.
- CEO recruitment process underway and interviews scheduled for 24 July. Appointment scheduled for 1 August.

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#### 4.2 CONTACTS AND RESOURCES REGISTER UPDATE

The Contacts & Resources Register was circulated, with members requested to provide updates and amendments on the contents relevant to their agency. Contacts & Resources Register will be provided to members quarterly for update.

- NIL UPDATES NOTED.

### 5. GENERAL BUSINESS

#### SoD Operations

- Several notifications received from companies undertaking mining and gas exploration around the Shire. Most relate to the north-east side of the district.
- CBH proposing an expansion to the Dowerin site - meeting with SoD management and Councillors scheduled for Thursday 25 July.

### 6. FUTURE MEETING DATES

Monday, 21 October 2024 commencing at 10am - Council Chambers, 13 Cottrell Street, Dowerin  
Committee members are welcome to attend the meeting via Teams but must contact the organisers prior.

### 7. MEETING CLOSED

There being no further business the A/Chair thanked those in attendance and closed the meeting at 10.30am.