



SHIRE OF
DOWERIN
TIN DOG TERRITORY

MINUTES

Ordinary Council Meeting

Held in Council Chambers
13 Cottrell Street, Dowerin WA 6461
Tuesday 16 July 2024
Commencing 2:00pm

ABN: 35 939 977 194

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Shire of Dowerin
Ordinary Council Meeting
2.00pm Tuesday 16 July 2024



1. Official Opening / Obituaries

The President welcomes those in attendance and declares the Meeting open at 2.00pm. In opening the meeting, the Council, A/CEO and Management acknowledges the passing of Len Holberton with a minutes silence.

2. Record of Attendance / Apologies / Leave of Absence

Councillors:

Cr RI Trepp	President
Cr NP McMorran	Deputy President
Cr DP Hudson	
Cr JC Sewell	
Cr BA Ward	

Staff:

Mr A Wooldridge	Acting Chief Executive Officer
Mr P Dittrich	Acting Deputy Chief Executive Officer
Mr B Forbes	Asset & Works Coordinator
Ms K Rose	Governance Coordinator

Members of the Public:

Apologies:

Cr AJ Metcalf
Cr WG Allsopp

Approved Leave of Absence:

3. Public Question Time

Lyn Phillips - email distributed 16 July 2024
(not present at meeting)

4. Disclosure of Interest

5. Applications for Leave of Absence

Cr McMorran - September Ordinary Council Meeting

6. Petitions and Presentations

7. Confirmation of Minutes of the Previous Meeting(s)

7.1 Ordinary Council Meeting held on 18 June 2024
[Attachment 7.1A](#)

7.2 Special Council Meeting held on 10 July 2024
[Attachment 7.2A](#)

Voting Requirements

Simple Majority Absolute Majority

Officer's Recommendation/ Resolution - 7

Moved Cr Ward **Seconded:** Cr Hudson

0980 That, by Simple Majority pursuant to Sections 5.22(2) and 3.18 of the Local Government Act 1995, the Minutes of the Ordinary Council Meeting held 18 June 2024, as presented in Attachment 7.1A, and the Minutes of the Special Council Meeting held on 10 July 2024, as presented in Attachment 7.2A, be confirmed as a true and correct record of proceedings.

CARRIED 5/0

For: Cr Trepp, Cr McMorran, Cr Hudson, Cr Sewell, Cr Ward

8. Minutes of Committee Meeting(s) to be Received

Nil

9. Recommendations from Committee Meetings for Council Consideration

Nil

10. Announcements by the President Without Discussion

The President noted the politically driven violence in the USA, and the importance of remaining civil.

11. OFFICER'S REPORTS - CORPORATE AND COMMUNITY SERVICES

11.1 Financial Activity Statements

Corporate and Community Services		 SHIRE OF DOWERIN TIN DOG TERRITORY
Date:	11 July 2024	
Location:	Not Applicable	
Responsible Officer:	Peter Dittrich, Acting Deputy Chief Executive Officer	
Author:	As above	
Legislation:	<i>Local Government Act 1995; Local Government (Financial Management) Regulations 1996</i>	
SharePoint Reference:	Organisation / Financial Management / Reporting / Financial Statements / 2023-2024 Monthly Financial Statements	
Disclosure of Interest:	Nil	
Attachments:	Attachment 11.1A - June MFR	

Purpose of Report

Executive Decision
 Legislative Requirement

Summary

This item presents the Statement of Financial Activity to Council for the period June 2024.

Background

Section 6.4 of the *Local Government Act 1995* requires a local government to prepare financial reports.

Regulations 34 and 35 of the *Local Government (Financial Management) Regulations 1996* set out the form and content of the financial reports which have been prepared and are presented to Council.

Comment

In order to fulfil statutory reporting requirements and provide Council with a synopsis of the Shire of Dowerin's overall financial performance on a year-to-date basis, the following financial information is included in the Attachment.

The statements are draft financial statements with final end of year adjustments still to be processed. Employee costs are lower than YTD budget due to a payroll system error which staff are urgently attending to with the assistance of ReadyTech. The offset for this lower expenditure is disclosed in Note 5 Payables - Payroll Creditors. Statements of Financial Activity - Statutory Reports by Program and Nature or Type

The Statements of Financial Activity provide details of the Shire's operating revenues and expenditures on a year-to-date basis. The reports further include details of non-cash adjustments and capital revenues and expenditures, to identify the Shire's net current position.

Note 1 – Statement of Financial Activity

Notes supporting the Statement of Financial Activity by Program and by Nature and Type.

Note 2 – Cash and Financial Assets

This note provides Council with the details of the actual amounts in the Shire's bank accounts and/or investment accounts as at the reporting date.

Note 3 – Receivables

This note provides Council with both Rates Receivables and General Receivables outstanding as at the reporting date. This report has been expanded to further break down the detail of General Receivables.

Note 4 – Other Current Assets

This note provides details of other current assets that the Shire may hold.

Note 5 – Payables

This note provides details of Shire payables unpaid as at the reporting date. This Note is new to the financial statements.

Note 6 – Rate Revenue

This note provides details of rates levied during the year.

Note 7 – Disposal of Assets

This note gives details of the capital asset disposals during the year.

Note 8 – Capital Acquisitions

This note details the capital expenditure program for the year.

Note 9 – Borrowings

This note shows the Shire's current debt position and lists all borrowings.

Note 10 – Cash Backed Reserves

This note provides summary details of transfers to and from reserve funds, and associated interest earnings on reserve funds, on a year-to-date basis.

Note 11 – Other Current Liabilities

This note outlines any provisions the Shire has on hand relative to other current liabilities.

Note 12 – Operating Grants and Contributions Received

This note provides information on operating grants received.

Note 13 – Non-Operating Grants and Contributions Received

This note provides information on non-operating grants received.

Note 14 – Explanation of Material Variances

Council adopted (in conjunction with the Annual Budget) a material reporting variance threshold of 10% or \$10,000, whichever is the greater. This note explains the reasons for any material variances identified in the Statements of Financial Activity at the end of the reporting period.

Consultation

Aaron Wooldridge, Acting Chief Executive Officer
Peter Dittrich, Acting Deputy Chief Executive Officer
Megan Shirt, Consultant

Policy Implications

The Shire of Dowerin has a comprehensive suite of financial management policies. Finances have been managed in accordance with these policies.

Strategic Implications

Strategic Community Plan

Community Priority:	Our Organisation
Objective:	<i>We are recognised as a transparent, well governed, and effectively managed Local Government</i>
Outcome:	5.3
Reference:	5.3.2

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Statutory Implications

Council is required to adopt monthly statements of financial activity to comply with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*.

Risk Implications

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	Compliance
Risk Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls (in place)	Governance Calendar, Financial Management Framework and Legislation
Action (Treatment)	Nil
Risk Rating (after treatment)	Adequate

Timely preparation of the monthly financial statements within statutory guidelines is vital to good financial management. Failure to submit compliant reports within statutory time limits will lead to non-compliance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

Financial Implications

Nil

Voting Requirements



Simple Majority



Absolute Majority

Officer's Recommendation/Resolution – 11.1


Moved: Cr Hudson

Seconded: Cr Sewell

0981 That Council, by Simple Majority pursuant to Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, receives the draft statutory Financial Activity Statement report for the period of June 2024, as presented in Attachment 11.1A.

CARRIED 5/0

For: Cr Trepp, Cr McMorran, Cr Hudson, Cr Sewell, Cr Ward

11.2 List of Accounts Paid	
<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="font-size: 2em; color: #C00000;">Corporate & Community Services</div>  </div>	
Date:	10 July 2024
Location:	Not Applicable
Responsible Officer:	Peter Dittrich, Acting Deputy Chief Executive Officer
Author:	As above
Legislation:	<i>Local Government Act 1995; Local Government (Financial Management) Regulations 1996</i>
SharePoint Reference:	Organisation/Financial Management/Reporting/Financial Statements and Credit Cards
Disclosure of Interest:	Nil
Attachments:	<u>Attachment 11.2A - June LOP</u>

Purpose of Report

Executive Decision
 Legislative Requirement

Summary

This Item presents the List of Accounts Paid, paid under delegated authority, for June 2024.

Background

Nil

Comment

The List of Accounts Paid as presented have been reviewed by the Acting Deputy Chief Executive Officer.

Consultation

Aaron Wooldridge, Acting Chief Executive Officer
 Peter Dittrich, Acting Deputy Chief Executive Officer
 Rhonda Ratcliffe, Finance Officer
 Susan Dew, Finance Officer

Policy Implications

The Shire of Dowerin has a comprehensive suite of financial management policies. Finances have been managed in accordance with these policies. Payments have been made under delegated authority.

Strategic Implications

Strategic Community Plan

Community Priority: Our Organisation

Objective: *We are recognised as a transparent, well governed, and effectively managed Local Government*

Outcome: 5.3

Reference: 5.3.2

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Statutory Implications

Regulation 12 and 13 of the *Local Government (Financial Management) Regulations 1996* requires that a separate list be prepared each month for adoption by Council showing creditors paid under delegated authority.

Risk Implications

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	Compliance
Risk Description	No noticeable regulatory or statutory impact
Consequence Rating	Insignificant (1)
Likelihood Rating	Rare (1)
Risk Matrix Rating	Low (1)
Key Controls (in place)	Governance Calendar
Action (Treatment)	Nil
Risk Rating (after treatment)	Adequate

Financial Implications

Funds expended are in accordance with the Council's adopted 2023/2024 Budget.

Voting Requirements

Simple Majority Absolute Majority

Officer's Recommendation/Resolution - 11.2

Moved: Cr Ward **Seconded:** Cr Hudson

0982 That Council, by Simple Majority pursuant to Section 6.8(1)(a) of the *Local Government Act 1995* and Regulation 12 & 13 of the *Local Government (Financial Management) Regulations 1996*, receives the report from the Acting Deputy Chief Executive Officer on the exercise of delegated authority in relation to creditor payments from the Shire of Dowerin Municipal Fund, as presented in Attachment 11.2A, and as detailed below. The June credit card statement will be provided in the August Agenda Item:

List of Accounts Paid - June 2024	
EFT 12281 to EFT 12406	\$574,928.53
Direct Debit: Exetel	\$560.00
Direct Debit: Gull Motorcharge	\$1583.29
Direct Debit: NAB	\$1.43
Direct Debit: Resonline	\$242.00
Direct Debit: Shire of Dowerin	\$168.35
Direct Debit: Synergy	\$15,812.97
Direct Debit: Telstra	\$523.93
Direct Debit: Visa Card	\$3,950.51
Direct Debit: Water Corporation	\$16,167.27
Direct Debit: Western Australian Treasury Corporation	\$10,971.80
Direct Debit: Xenex Systems	\$467.72
PPE 4 June 2024 - Wages	\$38,678.86
PPE 19 June 2024 - Wages	\$41,928.02
Superannuation PPE 4 June 2024	\$5,564.52
Superannuation PPE 22 May 2024	\$5,576.79
TOTAL	\$717,125.99

CARRIED 5/0

For: Cr Trepp, Cr McMorran, Cr Hudson, Cr Sewell, Cr Ward

11.3 Recalcitrant Rates Debtors – June 2024

Corporate & Community Services



Date:	9 July 2024
Location:	N/A
Responsible Officer:	Peter Dittrich, Acting Deputy Chief Executive Officer
Author:	Peter Dittrich, Acting Deputy Chief Executive Officer
Legislation:	<i>Local Government Act 1995; Local Government (Financial Management) Regulations 1996</i>
SharePoint Reference:	Organisation/Rates and Evaluations/Reporting/2024 Recalcitrant Rates Debtors
Disclosure of Interest:	Nil
Attachments:	Attachment 11.3A – Recalcitrant Rates Debtors Report

Purpose of Report

Executive Decision Legislative Requirement

Summary

The Shire of Dowerin Recalcitrant Rates Debtors report for June 2024 details assessments not paying on an arrangement, with a previous year’s balance of more than \$100.

Background

It is considered best practice for Council to have less than 4% (roughly \$62,000) of the rates levied outstanding at the end of the financial year. The Council did not achieve this due to several assessments holding large debts.

Comment

As at the end of the June 2024, the Shire of Dowerin’s recalcitrant list of properties shows 8 properties with outstanding rates for previous financial years totalling \$80,032.68.

Administrative processes are in place to ensure properties are updated on the rating system with correct and relevant contact details of owners that has resulted in frequent contact and payments being made.

As per the Local Government Act 1995, local governments are required to recover rates. By taking no action will be a breach of the *Local Government Act 1995*.

6.57. *Non-compliance with procedure in Act not to prevent recovery of rate or service charge. In proceedings by or on behalf of a local government for the recovery of an amount due in respect of a rate or service charge, failure by the local government to comply in respect of the rate or service charge with the provisions of this Act, is not a defence, if it appears that it had the power to impose, and did in fact assent to the imposition of, the rate or service charge.*

Consultation

Susan Dew, Rates Officer
 Tara Donnelly, Casual Rates Officer
 Aaron Wooldridge, Acting Chief Executive Officer
 Peter Dittrich, Acting Deputy Chief Executive Officer

Policy Implications

Nil

Statutory Implications

Nil

Strategic Implications

Strategic Community Plan

Community Priority: Our Organisation
 Objective: *We are recognised as a transparent, well governed, and effectively managed Local Government*
 Outcome: 5.3
 Reference: 5.3.2

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Risk Implications

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	Financial Impact
Risk Description	\$50,001 - \$200,000
Consequence Rating	Major (4)
Likelihood Rating	Likely (4)
Risk Matrix Rating	Extreme (20)
Key Controls (in place)	Financial Management Framework; Debt Recovery Procedures; Legislation
Action (Treatment)	Undertake debt recovery as per procedures and legislation
Risk Rating (after treatment)	Effective

Financial Implications

The risk implications as set out above has now increased from \$5,001 - \$50,000 to \$50,001 - \$200,000 as this is the next bracket in our risk description and our long-term outstanding debts are over \$64,000.

Voting Requirements



Simple Majority



Absolute Majority

Officer's Recommendation/Resolution - 11.3

Moved: Cr McMorrان

Seconded: Cr Sewell

0983 That Council, by Simple Majority, receives the report of Recalcitrant Rates Debtors, as presented in Attachment 11.3A.

CARRIED 5/0

For: Cr Trepp, Cr McMorrان, Cr Hudson, Cr Sewell, Cr Ward

12. OFFICER'S REPORTS - GOVERNANCE AND COMPLIANCE

12.1 Council Policy Manual - Review of Policies 5.2 and 6.2

<h2 style="color: #C00000;">Governance & Compliance</h2>		 SHIRE OF DOWERIN TIN DOG TERRITORY
Date:	10 July 2024	
Location:	Not Applicable	
Responsible Officer:	Aaron Wooldridge, Acting Chief Executive Officer	
Author:	Kahli Rose, Governance Coordinator	
Legislation:	<i>Local Government Act 1995; Local Government (Administration) Regulations 1996; Local Government (Rules of Conduct) Regulations 1996; Code of Conduct</i>	
SharePoint Reference:	Organisation/Governance/Council Policies	
Disclosure of Interest:	Nil	
Attachments:	<u>Attachment 12.1A - Reviewed Policies 5.2 and 6.2</u>	

Purpose of Report

- Executive Decision
 Legislative Requirement

Summary

This Item presents the reviewed and proposed policies to Council for consideration and, if satisfactory, adoption.

Background

Policies contained within the Policy Manual are subject to a review schedule to ensure the relevancy of the policy remains in line with the Council's strategic direction. The 2 policies brought to Council in this item, include:

1. 5.2 - Pop Up Shop Collective Policy
2. 6.2 - Second hand and Moveable Buildings Policy

Comment

The results of the review propose some amendments to the policies contained within the current Policy Manual. These are included as marked documents in **Attachment 12.1A**.

The amendments are written in blue and red text, with the strikethrough text showing the proposed deletions. Further comment on the amendments is detailed below:

Policy

5.1 – Pop Up Shop Collective Policy

Comment

As per discussions at the June 2024 Council Workshop, it is recommended that the policy relating to the Pop Up Shop is rescinded, as this has become irrelevant since its last review.

Policy

6.2 – Second Hand and Moveable Buildings Policy

Comment

This policy was brought forward to the June 2024 Council Workshop to seek the opinion of Councillors on the bond fee associated.

General grammar/punctuation amendments, and the update of the review dates, are the only changes to this policy.

Consultation

Aaron Wooldridge, Acting Chief Executive Officer

Kahli Rose, Governance Coordinator

Council Workshop, 18 June 2024

Policy Implications

The current Policy Manual will be updated accordingly, should Council resolve to adopt the proposed amendments.

Strategic Implications

Strategic Community Plan

Community Priority:	Our Organisation
Objective:	<i>We are recognised as a transparent, well governed, and effectively managed Local Government</i>
Outcome:	5.3
Reference:	5.3.2

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Statutory Implications

Section 2.7 of the *Local Government Act 1995* stipulates that the role of Council is to determine policies.

Risk Implications

The implications to Council on amending the policy is considered low risk.

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	People
Risk Description	Non-compliance results in litigation, criminal charges or significant damages or penalties to Shire / Officers
Consequence Rating	Moderate (3)
Likelihood Rating	Unlikely (2)
Risk Matrix Rating	Moderate (6)
Key Controls (in place)	Governance Management Framework
Action (Treatment)	Documented review processes
Risk Rating (after treatment)	Adequate

Financial Implications

Funds have been included in the 2023/24 Budget to cover any costs associated with the policies. Similarly, funds will need to be allocated in future budgets.

Voting Requirements

Simple Majority Absolute Majority

Officer's Recommendation/Resolution - 12.1

Moved: Cr McMorran **Seconded:** Cr Ward

0984 That, by Simple Majority in accordance with Section 2.7 of the *Local Government Act 1995*, Council adopts the reviewed policies; 5.2 - Pop Up Shop Collective Policy, and 6.2 - Second Hand and Moveable Buildings Policy, pending the amendments as presented in Attachment 12.1A

CARRIED 5/0

For: Cr Trepp, Cr McMorran, Cr Hudson, Cr Sewell, Cr Ward

12.2 Policy Manual Review – Council Polices 1.1 – 1.18

Governance & Compliance



Date:	10 July 2024
Location:	Not Applicable
Responsible Officer:	Aaron Wooldridge, Acting Chief Executive Officer
Author:	Kahli Rose, Governance Coordinator
Legislation:	<i>Local Government Act 1995; Local Government (Administration) Regulations 1996; Local Government (Rules of Conduct) Regulations 1996; Code of Conduct</i>
SharePoint Reference:	Organisation/Governance/Council Policies
Disclosure of Interest:	Nil
Attachments:	<u>Attachment 12.2A – Council Polices 1.1 – 1.18</u>

Purpose of Report

Executive Decision

Legislative Requirement

Summary

This Item presents the reviewed and proposed policies to Council for consideration and, if satisfactory, adoption.

Background

Policies contained within the Policy Manual are subject to a review schedule to ensure the relevancy of the policy remains in line with the Council’s strategic direction. The 15 policies brought to Council in this item, include:

1. 1.1 – Councillor’s Fees, Allowances, Reimbursements and Benefits Policy
2. 1.2 – Recognising Council Service Policy
3. 1.3 – Councillor Attendance at Conferences, Seminars, Training Courses and Meetings
4. 1.4 – Use of Council Chamber
5. 1.6 – Councillor Induction
6. 1.7 – Council Meetings
7. 1.10 – Councillor IT Devices
8. 1.11 – Corporate Apparel
9. 1.12 – Communications and use of Social Media
10. 1.13 – Legal Representation for Councillors
11. 1.14 – Honorary Freeperson of the Shire of Dowerin
12. 1.15 – Councillor Training and Continuing Professional Development Policy
13. 1.16 – Attendance at Events and Functions Policy
14. 1.17 – Recognising Council Service (Staff) Policy
15. 1.18 – Council Workshop Procedures Policy

Policies 1.5, 1.8 and 1.9 have previously been rescinded through Council decision.

Comment

The results of the review propose some amendments to the policies contained within the current Policy Manual. These are included as marked documents in **Attachment 12.2A**.

The amendments are written in blue and red text, with the strikethrough text showing the proposed deletions. Further comment on the amendments is detailed below:

Please note that the following policies have only had general grammar and punctuation amendments, along with the update of required control boxes:

- 1.3 – Councillor Attendance at Conferences, Seminars, Training Courses and Meetings
- 1.7 – Council Meetings
- 1.10 – Councillor IT Devices
- 1.11 – Corporate Apparel
- 1.12 – Communications & Use of Social Media
- 1.13 – Legal Representation for Councillors
- 1.14 – Honorary Freeperson of the Shire of Dowerin
- 1.16 – Attendance at Events and Functions Policy
- 1.17 – Recognising Council Service (Staff) Policy

Policy

1.1 Councillors Fees, Allowances, Reimbursements and Benefits Policy

Comment

Allowances, paragraph 2

- Payment of allowances changed to July and January, to allow the payments to be for the periods of January-June, and July-December.

General grammar/punctuation amendments, and the update of required control boxes, are the only other changes to this policy.

Policy

1.2 – Recognising Council Service Policy

Comment

The value of gifts has been increased to \$100 to align with the policy related to staff (1.17 – Recognising Council Service (Staff) Policy)

General grammar/punctuation amendments, and the update of required control boxes, are the only other changes to this policy.

Policy

1.4 – Use of Council Chambers

Comment

Objective

- The objective has been amended to cover the utilisation of the chambers by any individuals.

Policy, point 5

- This clause has been updated to include the use of vaping devices.

General grammar/punctuation amendments, and the update of required control boxes, are the only other changes to this policy.

Policy

1.6 - Councillor Induction

Comment

Policy, paragraph 3

- Changed to reflect current processes

General grammar/punctuation amendments, and the update of required control boxes, are the only other changes to this policy.

Policy

1.15 - Councillor Training & Continuing Professional Development Policy

Comment

Compulsory Elected Member Training - Paragraph 4

- **Point 1** - amended for clarity.
- **Point 1(a-c)** - amended under WALGA advice.
- **Point 2** - deleted as this is no longer relevant (5-year period lapsed).

General grammar/punctuation amendments, and the update of required control boxes, are the only other changes to this policy.

Policy

1.18 - Council Workshop Procedures Policy

Comment

Policy, Point 12

- Amended to reflect the change to workshops following the OCM.

Consultation

Aaron Wooldridge, Acting Chief Executive Officer

Kahli Rose, Governance Coordinator

Policy Implications

The current Policy Manual will be updated accordingly, should Council resolve to adopt the proposed amendments.

Strategic Implications

Strategic Community Plan

Community Priority:	Our Organisation
Objective:	<i>We are recognised as a transparent, well governed, and effectively managed Local Government</i>
Outcome:	5.3
Reference:	5.3.2

Asset Management Plan

Nil

Long Term Financial Plan

Nil

Statutory Implications

Section 2.7 of the *Local Government Act 1995* stipulates that the role of Council is to determine policies.

Risk Implications

The implications to Council on amending the policy is considered low risk.

Risk Profiling Theme	Failure to fulfil statutory regulations or compliance requirements
Risk Category	People
Risk Description	Non-compliance results in litigation, criminal charges or significant damages or penalties to Shire / Officers
Consequence Rating	Moderate (3)
Likelihood Rating	Unlikely (2)
Risk Matrix Rating	Moderate (6)
Key Controls (in place)	Governance Management Framework
Action (Treatment)	Documented review processes
Risk Rating (after treatment)	Adequate

Financial Implications

Funds will be included in the 2024/25 Budget to cover any costs associated with the policies. Similarly, funds will need to be allocated in future budgets.

Voting Requirements



Simple Majority



Absolute Majority

Officer’s Recommendation/Resolution - 12.2

Moved: Cr Hudson

Seconded: Cr Ward

0985

That, by Simple Majority in accordance with Section 2.7 of the *Local Government Act 1995*, Council adopts the Council Policies, pending the amendments as presented in Attachment 12.2A

CARRIED 5/0

For: Cr Trepp, Cr McMorran, Cr Hudson, Cr Sewell, Cr Ward

13. OFFICER'S REPORTS - WORKS AND ASSETS

Nil

14. Urgent Business Approved by the Person Presiding or by Decision

Nil

15. Elected Members' Motions

Nil

16. Matters Behind Closed Doors

Nil

17. Closure

The President thanked those in attendance and declared the meeting closed at 2:47pm.