



MINUTES

OF SPECIAL MEETING

TO DISCUSS A CONFIDENTIAL STAFF MATTER

HELD ON

10 NOVEMBER 2015

AT 5:30PM

IN COUNCIL CHAMBERS



TABLE OF CONTENTS
SPECIAL MEETING HELD ON
MONDAY 10 NOVEMBER 2015

1. OPENING / ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE	3
2. DECLARATION OF INTEREST.....	3
3. PUBLIC QUESTION TIME	3
4. REPORTS.....	3
5. CONFIDENTIAL ITEM	3
6. CLOSURE OF MEETING	5

1. OPENING / ATTENDANCES / APOLOGIES / LEAVE OF ABSENCE

1.1. Opening

Meeting declared open at 5.31pm.

1.2. Record of Attendance

D.E. Metcalf	President	Town Ward
G.B. Ralph	Deputy President	Rural South Ward
W.E. Coote		Rural North Ward
T.A Jones		Rural North Ward
A.J. Metcalf		Town Ward
D.P. Hudson		Town Ward
Gary Martin	CEO (Acting)	
Sonia King	Finance Manager	
Steven Geerdink	Works Manager	

1.3. Apologies

R.I. Trepp	Rural South Ward
B.N. Walsh	Town Ward

1.4. Leave of Absence

Nil

2. DECLARATION OF INTEREST

Gary Martin declared a financial interest as Item 5.2 relates to Contract of Employment.

3. PUBLIC QUESTION TIME

No Public Questions will be taken as the purpose of the meeting is to be discussed behind closed doors in accordance with Section 5.23(2)(a) and (b).

4. REPORTS

4.1 APPOINTMENT OF ACTING CHIEF EXECUTIVE OFFICER

This matter will be considered behind closed doors in accordance with Section 5.32 (2)(b) and (e) of the Local Government Act as it related to the personal affair of a person and a contract that may be entered into.

5. CONFIDENTIAL ITEM

5.1 Moving Behind Closed Doors

COUNCIL RESOLUTION – ITEM 5.1

(2553) Moved: Cr W.E Coote Seconded: Cr A.J. Metcalf Vote: 6/0

THAT THE MEETING MOVE BEHIND CLOSED DOORS TO DISCUSS CONFIDENTIAL MATTERS PURSUANT TO S.5.23 (2)(B) AND (E) OF THE LOCAL GOVERNMENT ACT 1995.

Voting Requirement: Simple Majority

Comment: The Local Government Act requires that no Council vote is to be secret (sec. 5.25(1)(d) of the Act and Local Government (Administration) Regulation 9. It is therefore necessary for the Council to hold its discussions and debate on the appointment behind closed doors, then re-open the meeting for the purpose of making the decision.

5.2 Confidential Schedule Of Actions

Refer to confidential schedule of actions.

5.3 Moving Out From Behind Closed Doors

COUNCIL RESOLUTION – ITEM 5.3

(2554) Moved: Cr D.P. Hudson Seconded: Cr W.E. Coote Vote: 6/0

THAT THE MEETING MOVE OUT FROM BEHIND CLOSED DOORS.

Voting Requirement: Simple Majority

5.4 Resolution For Consideration

COUNCIL RESOLUTION – ITEM 5.4

(2555) Moved: Cr T.A. Jones Seconded: Cr G.B. Ralph Vote: 6/0

THAT COUNCIL:

1. APPOINTS MR GARY KEMPT MARTIN TO THE POSITION OF CHIEF EXECUTIVE OFFICER (ACTING) WITH THE SHIRE OF DOWERIN FOR A PERIOD OF FIVE MONTHS COMMENCING ON 9 NOVEMBER 2015 AND CONCLUDING ON 31 MARCH 2016;
2. IS OF THE BELIEF THAT MR GARY KEMPT MARTIN IS SUITABLY QUALIFIED FOR THE POSITION OF CHIEF EXECUTIVE OFFICER (ACTING);
3. IS SATISFIED WITH THE PROVISIONS OF THE PROPOSED EMPLOYMENT CONTRACT TO BE ENTERED INTO WITH MR GARY KEMPT MARTIN WITH A TOTAL PACKAGE OF \$168,693 PER ANNUM;
4. NOTES THE ACCOMMODATION FOR THE CHIEF EXECUTIVE OFFICER (ACTING) IS FREE OF CHARGE INCLUDING ALL UTILITIES; AND
5. NOTES THAT THE HOURS OF WORK INCLUDE PROVISION FOR REASONABLE TRAVEL TO AND FROM EATON, WESTERN AUSTRALIA.

**Voting Requirement - Absolute Majority
– Section 5.36 (2)(b) of the Local Government Act**

6. CLOSURE OF MEETING

There being no further business, the Shire President declared the meeting closed, the time being 6:53 pm.

These minutes were confirmed true and accurate at the Ordinary Council Meeting held on Tuesday 17 November 2015.

.....
D.E. Metcalf
PRESIDENT

.....
Date